

# Quick Reference

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**About Disk Access (Disk List or File List)** *see page 11*

Normal: Show information about Disk Access

How: ⌘?, ?, /

Option: None

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**Cancel (Any Time)** *see page 15*

Normal: Cancel current operation ("Cancel This")

How: Button, Escape, ⌘Period

Option: Terminate function with no further prompting ("Cancel All")

How: Option-Button, Option-Escape

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**Check Drives (Disk List)** *see page 20*

Normal: Read and update the disk information in the current disk list

How: Button, ⌘Tab, Tab

Option: Form a completely new disk list (reinstates drives removed with Option-Eject)

How: Option-Button, Option-Tab

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**Close (File List)** *see page 19*

Normal: Close current folder and show previous folder

How: Button, Escape, ⌘W, ⌘Up-Arrow, Click on path name

Option: Close all folders and return to Disk List

How: Option-Button, Option-Escape, Option-Click on disk icon to the left of the path name line

Option: Close to show a specific folder

How: Option-Click on folder name in the path name line

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**Copy** *see page 22*

Normal: Begin copy process by prompting for destination location

How: Button, ⌘C

Option: None

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**Delete (File List)** *see page 27*

Normal: Delete highlighted files/folders with prompting

How: Button, ⌘D

Option: Delete highlighted files/folders without prompting

How: Option-Button, Option-D

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**Eject** *see page 21*

Normal: Eject highlighted disks but leave the empty drive in the list

How: Button, ⌘E

Option: Eject highlighted disks and remove their drives from the disk list (reinstate with Option-Check Drives)

How: Option-Button, Option-E

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**Erase (Disk List)** *see page 26*

Normal: Erase highlighted disk with ProDOS using current size/interleave

How: Button

Option: Erase highlighted disk with the Device Initialization Package dialog box to confirm the size/interleave

How: Option-Button

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**Find** *see page 33*

Normal: Find all file names that meet search criteria (leave name blank for outline-style catalog)

How: Button, ⌘F

Option: None

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**Initialize (Disk List)** *see page 34*

Normal: Initialize highlighted disk with ProDOS using default size/interleave

How: Button

Option: Initialize highlighted disk with the Device Initialization Package dialog box to allow size/interleave changes

How: Option-Button

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**Item Info** *see page 28*

Normal: Show detailed information about highlighted disks/files

How: Button, ⌘I

Option: None

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**Move** *see page 24*

Normal: Begin move process by prompting for destination location

How: Button, ⌘M

Option: None

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**New Folder** *see page 21*

Normal: Create a new folder

How: Button, ⌘N

Option: None

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**Next Drive (File List)***see page 20*

Normal: Close current disk and open the disk in the next drive (if the next drive is empty you are left at the Disk List)

How: Button, ⌘Tab, Tab

Option: None

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**Open***see page 17*

Normal: Open the disk or folder

How: Button, Return, Double-click list item, ⌘O, ⌘Down-Arrow

Option: None

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**Pause/Resume (In Result Window)***see page 39*

Normal: Alternately pause and resume the filling of the Result Window

How: Button, Spacebar

Option: None

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**Preferences***see page 35*

Normal: Open the Preferences dialog box

How: Button, ⌘P

Option: None

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**Print (In Result Window)***see page 39*

Normal: Print the Result Window contents using the current Page Setup

How: Button, ⌘P

Option: Display the Page Setup dialog box, then print the Result Window contents

How: Option-Button, Option-P

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**Quit (Disk List)***see page 18*

Normal: Shut down Disk Access after confirmation

How: Button, Escape, ⌘W, ⌘Up-Arrow

Option: Shut down Disk Access without confirmation

How: Option-Button, Option-Escape, Option-W, Click in window's close box

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**Rename***see page 25*

Normal: Rename the highlighted disks or files

How: Button, ⌘R

Option: Rename the highlighted disks or files, even if locked

How: Option-Button, Option-R

Option: Convert default name to mixed-case

How: Shift-Button, Shift-⌘R, Shift-Option-Button, Shift-Option-R

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**Save (In Result Window)***see page 39*

Normal: Save the Results Window contents to a disk file

How: Button, ⌘S

Option: None

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**Select All (Disk List or File List)***see page 17*

Normal: Highlight all items in the list

How: ⌘A

Option: None

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**Show File***see page 34*

Normal: Display the contents of any file in ASCII format

How: Button, ⌘S

Option: Display the file in hexadecimal and ASCII format

How: Option-Button, Option-S

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**Shut Down (Any Time)***see page 15*

Normal: Cancel the current function and shut down Disk Access after confirmation

How: ⌘Q

Option: Cancel current function and shut down Disk Access without confirmation

How: Option-Q

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**Start (In Copy/Move Mode)***see pages 22, 23*

Normal: Start copying/moving (use after the destination location has been chosen)

How: Button, ⌘S

Option: None

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**Verify***see page 31*

Normal: Verifies highlighted disks/files are readable

How: Button, ⌘V

Option: None

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**Zoom (Disk List or File List)***see page 18*

Normal: Alternately flip the main window between its last dragged location and centered on the screen

How: Click in window's zoom box, ⌘Z

Option: None