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mini'app'les newsletter

the minnesota apple computer users' group, inc.

APRIL 2004						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5 (1) 7:00	6 OS X 7:00	7 7:00	8	9	10
11	12	13 7:00	7:00	15	16	17
18	19	20 (m) 6:30-8:00pm	21 PHOTOSHOP/ 7:00 DOTAL BASING SQ	22	23	24
25	26 ? VEC 7:00	27	28	29	30	



OS X

mini'app'les members welcome. Merriam Park Library 1831 Marshall AvenueSt. Paul Les Anderson 651-735-3953 OS X SIG The Foundation

Board of Directors

1621 Hennepin Avenue South Minneapolis, MN 55403 Craig Arko 612-379-0174



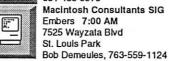
AppleWorks SIG Penn Lake Library 8800 Penn Ave S, Bloomington John Hunkins, Sr. 651-457-8949 hunkins@mac.com.



VectorWorks SIG 7805 Telegraph Rd, Suite 220 Bloomington Charles Radloff 952 941 1667



Microsoft Word SIG Eagles lodge 9152 Old Cedar Ave Bloomington Tom Ostertag, D 612-951-5520 E 651-488-9979





Vintage Mac / Apple SIG 6:30PM Augsburg Library 7100 Nicollet Ave S, Richfield Tom Gates 612-789-1713



Multi Media SIG 7 P.M Photoshop-Digital Imaging Penn Lake Library 8800 Penn Ave S, Bloomington Gary Eckhardt, 952-944-5446



FileMaker Pro SIG Megaclean 769 Kasota Ave S.E. Minneapolis MN 55414 Steve Wilmes 651-458-1513 Meet Your iMac / Mac SIG Merriam Park Library 1831 Marshall Avenue St. Paul Brian Bantz, 952-956-9814



Macintosh Novice SIG Merriam Park Library 1831 Marshall Avenue St. Paul



Richard Becker, 612-870-0659
Programming SIG
For meeting time contact
http://www.visi.com/~andre/
Andre Benassi 763-786-3891



The Minnesota Apple Computer Users' Group, Inc. P.O. Box 796, Hopkins, MN 55343

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Apple II Owen Aaland

Introduction – This is the Newsletter of mini app les, the Minnesota Apple Computer Users' Group, Inc., a Minnesota non-profit club. The whole newsletter is copyrighted © by mini app les. Articles may be reproduced in other non-profit User Groups' publications except where specifically copyrighted by the author. (Permission to reproduce these articles must be given by the author.) Please include the source when reprinting.

Questions – Please direct questions to an appropriate board member. Users with technical questions should refer to the Members Helping Members section.

Dealers – mini app'les does not endorse specific dealers. The club promotes distribution of information which may help members identify best buys and service. The club itself does not participate in bulk purchases of media, software, hardware and publications. Members may organize such activities on behalf of other members.

Advertisers - For information, see Newsletter Ad Rates box within this issue.

Newsletter Contributions – Please send contributions directly to our Post Office, Box 796, Hopkins, MN 55343, or tostertag@usfamily.net

Deadline for material for the next newsletter is the 1st of the month. An article will be printed when space permits and, if in the opinion of the Newsletter Editor or Manager, it constitutes material suitable for publication.

Editor/Publisher: Tom Ostertag 651-488-9979

Newsletter Layout: John Pruski 952-938-2818, Bert Persson 612-861-9578

mini app les BBS - Internet only access

mini app les WWW site: http://www.miniapples.org

mini app les e-mail: miniapples@mac.com



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CHANGE OF ADDRESS

Moving? Going to be away from home and leaving a forwarding address with the Post Office? Please send us a Change of Address when you are informing others. By using a moment of your time and a few cents to drop us a card, you save the club some money and you get your newsletter delivered promptly to your new address. If you don't inform us, the Post Office puts your newsletter in the trash (they don't forward third class mail) and charges the club for informing us of your new address. Change of Address should be sent to the club's mailing address: mini'app'les, Attn: Membership Director, Box 796, Hopkins, MN 55343.

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May 2004 Preview

Here is the tentative calendar of our Special Interest Group (SIG) meetings for May 2004. Please pencil these events on your calendar. As always, when doubtful of a SIG date, time, or location, confirm with one of the following:

- At www.miniapples.org
- The cognizant SIG Leader

IG

Members Helping Members

Need Help? Have a question the manual doesn't answer? Members Helping Members is a group of volunteers who have generously agreed to help. They are just a phone (or an e-mail) away. Please call only during the appropriate times, if you are a member, and own the software in question.

Apple II / IIGS Software & Hardware	1, 5, 7	1.	Les Anderson	651-735-3953	DEW
AppleWorks / ClarisWorks-Draw	6, 7, 8	2.	Mike Carlson	218-387-2257	D
Classic Macs		3.	Eric Jacobson	651-645-6264	D
Cross-Platform File Transfer	5	4.	Nick Ludwig	612-593-7410	DEW
FileMaker Pro		5.	Tom Ostertag	651-488-9979	EW
FirstClass		6.	Owen Strand	763-427-2868	D
iMacs	12, 14	7.	Bruce Thompson	763-546-1088	EW
iPhoto / iTunes / iMovie		8.		651-457-6026	EW
Mac OS Classic	7, 12	9.	Tom Lufkin	651-698-6523	EW
Mac OS X	14	10.	Gary Eckhardt	952-944-5446	EW
MacWrite Pro	11	11.	R. J. Erhardt	651-730-9004	DEW
Microsoft Excel	2, 5, 13, 14	12.	Richard Becker	612-870-0659	EW
Microsoft Word	5, 14	13.	Ardie Predweshny	612 978-9774	DEW
MYOB	13	14.	Andre' Benassi	763 786-3891	EW
Networks	14	15.	Charles Radloff	952-941-1667	D
New Users	1, 9, 12	D:	Days, generally 9 a.m.	to 5 p.m.	
PhotoShop	3, 10	E:	Evenings, generally 5	p.m. to 9 p.m.	
PowerBooks / iBooks	12, 14	W:	Weekends, generally	p.m. to 9 p.m.	
Power Macs	14			-	
Quicken	2, 13				
QuickBooks and QuickBooks Pro	13				
WordPerfect	4				
VectorWorks	15				

Please call at reasonable hours, and ask if it is a convenient time for them. By the way, many of these volunteers can also be contacted on our BBS. We appreciate your cooperation.

If you would like to be a Members Helping Member volunteer, please send an e-mail message to John Pruski on our BBS, or call him at 952-938-2818, with your name, telephone number, contact hours, and the software or hardware areas you are willing to help others.

Newsletter Ad Rates

1/12 page 2.25" Width x 2.5" Height \$5
1/6 page 2.5" Width x 5" Height \$10
1/3 page 2.5" Width x 10" Height Vert or 5.5 H \$20
1/2 page 7.5" Width x 5" Height (save 5%)\$30
2/3 page5" Width x 10" Height (save 7%)\$40
Full page 7-1/2" Width x 10" Height (save 15%)\$60
Outside back cover . 7-1/2" Width x 7-1/2" Height \$50
Inside back cover 7-1/2" Width x 10" Height \$60
411 - 4

All ads must be prepaid and submitted on electronic media. Ads of \$20 and under must run for a minimum of three months.

mini'app'les will accept all ads for publication that do not affect our nonprofit status, or the postal regulations dealing with our nonprofit mailing rates. Examples of ads that will be rejected are; but not limited to, ads that:

- 1. endorse a political candidate or cause
- 2. attack a person or cause
- 3. are in "bad taste" (x rated or similar)
- 4. expound or demean a religion or practice.

Ads should be for a product or service. Because of our nonprofit mailing rates we must limit ads that are not related to computers.

Mail inquiries to: PO Box 796, Hopkins, MN, 55343 Phone inquiries to: John Pruski, 952-938-2818

Miniapples Directors Meeting February 2, 2004

Minutes as recorded by Erik Knopp

 Adoption of Agenda - Changes, additions, etc JP moved, GB seconded. Approved. 2. Approval of Minutes

3. Treasurers Report - Don Walz

Officers and Coordinators Reports

a. President - Les Anderson Corporation status renewed

b. Vice President - Tom Gates [absent]

c. Secretary - Jim Nye [absent]

d. Marketing - Greg Buchner Announcement of Annual Meeting in St. Paul paper.

e. Membership - Erik Knopp

f. SIG Director - Dave Peck [absent]

g. Publications - John Pruski

h. Past President - Bert Persson

Unfinished Business

a. Novice Workshop - Jan. 17- report Next Workshop 24 Apr/01 May (?)

b. By-laws change - no action needed until time to vote

c. Annual Meeting, election, program, etc 7 February, Merriam Park Library 11 AM-3 PM 12:00 PM Food, 12:45 PM Business Meeting, 01:30 PM Presentation

d. Main Mac SIG - needed?

e. MOA Store

f. Audit, Harry Lienke (?)

New Business

a. Projector, One at Apple Store not available. Investigate other options.

(Move to unfinished business.)

b. Midwinter Madness - 27 Mar 2004, Buffalo, MN BP moved that \$30 be approved for table/admission, JP seconded. Approved

Next Meeting 01 March 2004, 7:00 PM, Merriam Park Library, 1831 Marshall Ave, St.

O'Reilly News for User Group Members

Submitted by Les C. Anderson

O'Reilly News for User Group Members March 4, 2004

Book News

-Mac OS X Panther for Unix Geeks

-Dancing Barefoot

-WebLogic: The Definitive Guide

-Mac OS X 10.3 Panther Little Black Book

-Adobe Photoshop CS One-on-One

-Dreamweaver MX 2004: The Missing Manual

Upcoming Events

-Tim O'Reilly, Open Source Business Conference.

San Francisco, CA-March 17

-Mac User Group Day at O'Reilly in Sebastopol, CA-April 24

Conferences

-Outstanding Keynotes Announced for the Sixth Annual O'Reilly Open Source Convention

News

-We're Bringing Back RepKover Lay-Flat Bindings

-The Uganda Digital Bookmobile

-Wallace Wang's Unusual Career: Stand-up Comedian & Computer **Book Author**

-Amazon and Open Source

-Mod_python's PSP: Python Server

-Day in the Life of #Apache

-Cleaning iPhoto

-bash on Mac OS X

-Inside IIS 6

-Protect Yourself Against Kerberos Attacks

-Configuring JBoss 4.0 JDBC Connectivity

-The Ideal Digital Photographer's Workflow, Part 3

-O'Reilly Learning Lab's .NET **Certificate Series**

-Developing Web-Service-Driven, Smart Mobile Applications **News From Your Peers** Check out the new O'Reilly User Group Wiki for the latest news

Book News

Did you know you can request a free book to review for your group? Ask your group leader for more information.

For book review writing tips and suggestions, go to:

http://ug.oreilly.com/bookreviews.ht

Don't forget, you can receive 20% off any O'Reilly, No Starch, Paraglyph, or Syngress book you purchase directly from O'Reilly. Just use code DSUG when ordering online or by phone 800-998-9938.

http://www.oreilly.com/

***Free ground shipping is available for online orders of at least \$29.95 that go to a single U.S. address. This offer applies to U.S. delivery addresses in the 50 states and Puerto Rico. For more details, go to: http://www.oreilly.com/news/freeshipping_0703.html

New Releases

therunix/

***Mac OS X Panther for Unix Geeks Publisher: O'Reilly ISBN: 0596006071

If you are disoriented by the new Mac environment, this book will get you acclimated. It's a guide to understanding the BSD Unix system and challenging Panther-specific components. It includes an overview of the Terminal application and Panther's filesystem and startup processes, as well as coverage of LDAP and NetInfo, Fink and Darwin Ports, and the Apple X11 distribution for running X Windows applications. The book also features a manpage-style reference to the undocumented commands that come with Panther. http://www.oreilly.com/catalog/mpan

Chapter 14, "MySQL and PostgreSQL," is available free online: http://www.oreilly.com/catalog/mpan

***Dancing Barefoot--Finally Available! Publisher: O'Reilly ISBN: 0596006748

therunix/chapter/index.html

Wil Wheaton-blogger, geek, and Star Trek: The Next Generation's Wesley Crusher-gives us five true tales of life, love, and the absurdities of Hollywood in "Dancing Barefoot." Far from the usual celebrity tell-all, this book is a vivid, personal account of Wil's search for his true self. If you've ever fallen in love, attended a Star Trek convention, or pondered the meaning of life, you'll find a kindred soul in the pages of "Dancing Barefoot." http://www.oreilly.com/catalo/barefoot/

***WebLogic: The Definitive Guide Publisher: O'Reilly ISBN: 059600432X "WebLogic: The Definitive Guide" presents a 360-degree view of the world of WebLogic. An exhaustive treatment of the WebLogic server and management console answers any question that developers, administrators, and system architects might think to ask. From building, packaging, and deploying applications to optimizing the runtime WebLogic environment, dealing with security issues, and understanding Enterprise APIs, this book provides detailed analysis, thorough explanations, and clear examples to help you master this powerful and complex application server. http://www.oreilly.com/catalog/weblogictdg/

Chapter 18, "XML," is available free online: http://www.oreilly.com/catalog/weblo gictdg/chapter/index.html

***Mac OS X 10.3 Panther Little Black Book Publisher: Paraglyph Press ISBN: 1932111867 "Mac OS X 10.3 Panther Little Black Book" features techniques to help intermediate and experienced Mac users get the most out of the new Panther operating system. This book includes extensive coverage of Panther's new networking and printing features, high-speed Finder searching capabilities, system preferences, font manager, Font Book, applications including iChat AV and iPhoto, and the much improved mail system. With access to hundreds of immediate solutions to everyday dilemmas, you'll learn how to solve problems, perform critical tasks, and maximize your use of OS X.

http://www.oreilly.com/catalog/1932111867/

Publisher: O'Reilly ISBN: 0596006187 "Adobe Photoshop CS One-on-One" clears the fog, taking you from graphics newbie to Photoshop warrior. This full-color book from Photoshop master Deke McClelland includes a CD with nearly two hours of professionally produced video tutorials that feature Deke and relate to the book's written instructions, giving you an up-close and personal training experience that simulates the classroom environment. You'll travel step by step through real-world projects that help you gain Photoshop proficiency, and along the way, you'll get a good dose of graphics theory, best practices, and tips for avoiding Photoshop disas-

***Adobe Photoshop CS One-on-One

http://www.oreilly.com/catalog/adobe photo/

***Dreamweaver MX 2004: The

Missing Manual Publisher: O'Reilly ISBN: 0596006314 "Dreamweaver MX 2004: The Missing Manual" helps first-time and experienced web designers bring stunning, interactive web sites to life. A step-bystep annotated tutorial takes readers through the construction of a state-ofthe-art commercial web site, complete with Flash buttons, Cascading Style Sheets, and dynamic databases. You'll learn how to create and when it's appropriate to use web features such as forms, animations, and pop-up windows. And you'll learn scores of undocumented workarounds and shortcuts. With over 500 illustrations and a handcrafted index, this book is the ultimate atlas for Dreamweaver MX 2004. http://www.oreilly.com/catalog/drea

Upcoming Events
***For more events, please see:
http://events.oreilly.com/

mmx2004tmm/

***Tim O'Reilly, Open Source Business Conference,
San Francisco, CA-March 17
"Rethinking the Boundaries of 'Open Source" is Tim's topic at OSBC 2004.
For more information, go to:
http://www.osbc2004.com/index.htm l

***Mac User Group Day at O'Reilly in Sebastopol, CA--April 24 Join O'Reilly and NCMUG for a special Mac User Group Day in Sebastopol, California on Saturday, April 24 from 2-6pm.

Speakers include Derrick Story ("Digital Photography Pocket Guide, 2nd Edition," "iPhoto 2: The Missing Manual"), Chris Stone ("Mac OS X Panther in a Nutshell"), Tom Negrino & Dori Smith ("Mac OS X Unwired"), and Scott Fullam ("Hardware Hacking Projects for Geeks").

For more information and a complete schedule of events, go to: http://ug.oreilly.com/banners/macugday_hi_res.pdf

Please RSVP to let us know you will be attending at mugevent@oreilly.com.

Mac User Group Day 2:00pm-6:00pm, Saturday, April 24 O'Reilly 1005 Gravenstein Hwy North Sebastopol, CA 95472 800-998-9938 Ext. 7103 For directions, go to: http://www.oreilly.com/oreilly/seb_directions.html

The 58th Annual Sebastopol Apple Blossom Festival will be also be happening. Come to Sebastopol early to watch the parade downtown. It starts at 10am.

Conference News ***Outstanding Keynotes Announced for the Sixth Annual O'Reilly Open Source Convention Three members of the distinguished Dyson family--Esther, George, and Freeman-will share a keynote address; Robert Lefkowitz, one of OSCON 2003's most riveting speakers, will return; Milton Ngan will also return to discuss the "Lord of the Rings" trilogy; and Tim O'Reilly will also be a keynote speaker. The convention is slated for July 26-30, 2004, at the Portland Marriott Downtown, Portland, Oregon. http://conferences.oreillynet.com/os2 004/

Registration will open early April. View photos, interviews, and press

coverage from OSCON 2003 here: http://www.oreillynet.com/oscon200

News From O'Reilly & Beyond General News ***We're Bringing Back RepKover Lay

Flat Bindings

Lay-flat bindings are back. Readers of O'Reilly books will once again be able to plop their book next to a terminal or on a cafe table and be sure that it will stay open to the page they're perusing. O'Reilly is reinstating the RepKover binding, which allows the interior of a book to "float" free from its cover. More durable and flexible than a traditional perfect binding, the RepKover binding allows the interior of a book to lay flat when open. The bindings will start appearing in bookstores immediately. Going forward, all new books will be produced with the much-loved lay-flat binding (except for books that are too thin or thick for the RepKover process).

***The Uganda Digital Bookmobile Inspired by his experience on the road with the Internet Bookmobile, Richard Koman, along with Brad deGraf, founded Anywhere Books, an organization dedicated to deploying the bookmobile approach in development

contexts. In turn, Koman and deGraf partnered with the National Library of Uganda to create the Uganda Digital Bookmobile. Koman writes about his experience in Uganda with this project, which included the set up of scanning stations and a printing system at the National Library in Kampala.

http://www.oreillynet.com/pub/q/arti

***Wallace Wang's Unusual Career: Stand-up Comedian & Computer Book Author "Wally Wang, 'Steal This Computer Book 3,' knows firsthand the impor-

of sticking with even the most farreaching New Year's resolutions. On Jan. 1, 1990, the Detroit native resolved to dive headfirst into a stand-up comedy career. The decision might not have been a monumental one.

except that Wang had never even set foot in a comedy club." Read the rest of this story in this recent "Las Vegas Sun" article:

http://www.lasvegassun.com/sunbin/s tories/read/2004/jan/23/516226302.ht

Steal This Computer Book 3 Publisher: No Starch Press ISBN: 1593270003 http://www.oreilly.com/catalog/1593270003/ Open Source ***Amazon and Open Source

Amazon realized early on that amazon.com was more than just a book

more in fact than just an e-commerce site. It was becoming an e-commerce platform. Open source has been a key part of the Amazon story, and although Amazon has closed code, it has created its own "architecture of participation" that may be even richer than that of many open source software development communities. Tim shares his thoughts in the latest Ask Tim.

http://www.oreilly.com/pub/a/oreilly/ask_tim/2004/amazon_0204.html

***Mod_python's PSP: Python Server

For simple web sites, inlining code in the pages themselves is shockingly effective. For more complex sites, it can even work with good MVC design.

Fear not, Pythonistas, mod_python's PSP brings the power and clarity of Python to web programming. Grisha Trubetskoy explains.

http://www.onlamp.com/pub/a/pyth on/2004/02/26/python_server_pages. html

***Day in the Life of #Apache Rich Bowen tackles yet another common Apache dilemma in the latest installment in this series based on his conversations on the IRC channel, #apache. This week he delves into the sometimes confusing world of modules: when to enable them, when to disable them, and why. http://www.onlamp.com/pub/a/apach e/2004/02/26/apacheckbk.html

Mac

***Cleaning iPhoto

When you have thousands of images in iPhoto and don't have time to cull them manually, scripting starts to look very appealing, brian d foy

you some helpful AppleScripts and Perl scripts you can use to clean up

your iPhoto libraries. http://www.macdevcenter.com/pub/a /mac/2004/02/27/cleaning iphoto.ht

***bash on Mac OS X In the migration from Jaguar to Panther, one of the lesser-discussed changes has been the switch from tcsh to bash as the default shell (for new accounts). In this article, David Miller delves into affected areas, such as aliases and environment variables, to help you make the transition.

http://www.macdevcenter.com/pub/a /mac/2004/02/24/bash.html

Windows

***Inside IIS 6

With the release of Windows Server 2003, Microsoft has made significant changes in how IIS works. Mitch Tulloch brings you up to speed on what's

new, and gives you insider tips on how to take advantage of it. http://www.windowsdevcenter.com/p ub/a/windows/2004/03/02/inside_iis. html

***Protect Yourself Against Kerberos

The only way to defend yourself is to understand your attacker in-depth. This excerpt from the recently released "Security Warrior" by Cyrus Peikari and Anton Chuvakin details Kerberos attacks. Read it and prepare yourself.

http://www.windowsdevcenter.com/p ub/a/windows/excerpt/swarrior_ch14/ index1.html

Java

***Configuring JBoss 4.0 JDBC Connectivity JBoss uses the HypersonicDB by default, but with a few configuration changes, it can use any JDBCequipped database. Deepak Vohra shows how to use Oracle, Sybase, MySQL and other databases with JBoss. http://www.onjava.com/pub/a/onjava/2004/02/25/jbossjdbc.html

Web

***The Ideal Digital Photographer's Workflow, Part 3 You can achieve greater control over the quality of the images produced by your new digital camera if you shoot them in RAW format. Trouble is, it can take an inordinate amount of time to convert RAW images into something

your image-editing program can use. In Part 3 of Ken Milburn's series on creating ideal digital photography workflows, he details several steps you can take to save hours of RAW-process work after every shoot. Ken is the author of the upcoming "Digital Photography: Expert Techniques." http://www.oreillynet.com/pub/a/java script/2004/02/24/digital_photography.html

.NET
***O'Reilly Learning Lab's .NET
Certificate Series
Learn .NET programming skills and
earn a .NET Programming Certificate

the University of Illinois Office of Continuing Education. The .NET Certificate Series is comprised of three courses that give you the foundation you need to do .NET programming well. The courses are: Learn XML; Learn Object-Oriented Programming Using Java; and Learn C#. Enroll

now in all three courses and save over \$500.

http://oreilly.useractive.com/courses/dotnet.php3

***Developing Web-Service-Driven, Smart Mobile Applications Working with web services and other network protocols that were designed with broadband in mind can become a real burden to making applications really mobile. But there is hope. Michael Yaun walks through the design and implementation of a complete end-to-end mobile application that solves

these difficult problems. http://www.ondotnet.com/pub/a/dotnet/2004/02/23/mobilewebserviceapps.html

News From Your Peers

****Check out the new O'Reilly User
Group Wiki for the latest news
You can look for a meeting, user
group, or post information any time
you want.
http://wiki.oreillynet.com/usergroups/view?HomePage

Until next time-

Marsee

Software Offer

My name is Patrice Krysztofiak and I am an Independent Shareware Game Developer. I would very much like to introduce my games to the Mac Community and thought this would be a good way to share them with you. My company's name is Phelios, which is about one and a half years old and it's consists of me and my wife. Lisa.

Phelios could use a bit of exposure so, if you would present my games to your group, I would be really happy about that. Because we are also MUG members, we would like to give special discounts of our games to mem-

Financial Audit

Submitted by Harry Lienke

As requested by Les Anderson, our esteemed and hard-working mini'app'les President, I have reviewed the club's financial statement for the period from August 1, 2002, to July 31, 2003. It appears to me that the

bers and we've set up a special discount coupon just for Mac User Groups like you.

Interested people can come to the Phelios site http://www.phelios.com and upon purchase may enter the discount coupon code HUGAMUG and will receive a 30% discount. This is a special discount exclusively for MUGS.

Additionally, we would warmly welcome any members that would like to review our games for a meeting or for reviews in MUG newsletters.

Thank you very much for your time (I

expenses are well documented and justified. I believe the club's income is accurately represented by deposits into the club's checking account. The club's income slightly exceeded its expenses so the savings account balance changed only through interest earned.

do hope you don't mind that I'm writing to you) and please do not hesitate to get in touch with me if you have any questions or comments. I'll be very happy to hear from you.

Warm regards,
Patrice Krysztofiak, Phelios
Please find our games here:
http://www.phelios.com
Utilities: http://www.phelios.net
Email: patricek@phelios.com

The mini'app'les Board of Directors is to be commended for maintaining the financial health of the club.

Harry Lienke March 14, 2004

Ballot

For Election of \(\mathbf{m}\)ini'app'les Board of Directors 2004-2005

Nominees as of 3/	20/04		Ins	tructions:	
	is	for write-in votes;	1)	Vote for one an	nd only one candidate per office. X.
(I) indicates incumb	pent.		2)	- 1 T	the blank space to write in another to fill in the \square with an X.
President	Tom Gates	ippiles ex 796	3)	tom edge up to	e completed your ballot, fold the bot- the line indicated and flatten the e top edge down and flatten the
Vice President Secretary	Bert Persson Jim Nye (I)	S. MN 55343	5)	The €mini'app' you. Fill in you will be valid with address. Tape	les address should now be facing ir membership number. No ballot hout it. Fill in your name and where indicated. Note: Your mem- r is listed on your mailing label on
Treasurer	Don Walz (I)		6a)	Place a 37-cent	t stamp where indicated and mail. use only ballots received in our before April 30, 2004 will be count-
Marketing	Greg Buchner (()		OR	
Director			6b)		ot to any ≰ mini'app'les SIG meeting e held on or before April 26, 2004.
Publications Director	John Pruski (I)				
SIG	Dave Peck (I)				
Director Proposed addition to by laws, item 5 (see the Form the complete by October, 2003 edition Newsletter, or see on Please cast your vote this issue. I recommend this issue. YES NO	below), section I. laws see page 8, on of the n page 13. e on the ballot in	I. MISCELLANEOUS 1. mini'app'les will right laws. 2. In the event of m tion, the officers wi effort to contact the through the media appropriate. 3. All Books and Re not less than once p mittee of members, of Item#5, Section	supported the support of the support	t the copy- cancella- e every members er means as o be audited r by a com- cluding	officers, appointed by board. A. All applicable Federal and Minnesota laws and statues apply and supersede where bylaws do not com- bly with said laws and statutes. B. Where a physical address is required, (i.e. State of Minnesota), the Treasurers home address shall be used. The nonprofit corporation papers must be refiled yearly. 13) of the by laws as printed in

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P.O. Box 796, Hopkins, MN 55343-0796

Membership Application, & Renewal Form

Name:	
Company	(if mailed to):
City, State	e, Zip:
Phone # ((Home):
Phone # ((Work):
Phone # ((cel-phone):
	On (if Applicable):
	nip ID # (if Renewal):
e-mail:	2
Check if th Check if y Check if y Check if y mailing lis	OK to contact you by e-mail. his is a change of address notice. ou are interested in volunteer opportunities. ou want your name added to Members Helping Members List. ou want your name withheld from commercial and other non-club ts. ou were referred by a club member (if so give members name).
N	ew Members & Renewing Members
	Specify your level of support:
\$25.00 One	
\$45.00 Two	
\$60.00 Thr	
	dent One Year*(must be a full-time student at an accredited institution prograte One Year
	Please Make

Please Make Your Checks Payable to: mini'app'les

Please address
Your Payment to:
mini'app'les
P.O. Box 796
Hopkins, MN 55343-0796

Thank You for your support!

mini'app'les By-laws

NAME OF ORGANIZATION

The name of the organization is Minnesota Apple Computer Users' Group, Inc. hereafter called "mini'ap-

PURPOSE

The purpose of the organization is to promote the dis-semination of information concerning the use of Apple Computers and products related thereto, and to share the knowledge of members at large concerning their talents and information pertaining to computers in general.

Members of mini'app'les are required to pay annual dues, which will be due on the anniversary of the month they ioined.

The actual amount of dues will be set by the board. A application fee may be charged at the discretion of the board.

Annual dues must be received by anniversary date or membership shall be terminated.

Membership rights will be extended to the immediate household upon receipt of dues from the household. Each membership shall have the right to cast one vote, Membership will not be denied because of race, creed, color, sex, or national origin.

Members are expected to abide by these bylaws. Benefits of membership shall include:

A subscription to the miniapp'les newsletter.

Eligibility to purchase miniapp'les software.

Eligibility to participate in mini'app'les sanctioned activi-

LEADERSHIP

The officers of mini'app'les, shall consist of the following positions:

President

Past President

Vice President

Secretary

Publications Director

Interest Group Director

Marketing Director

These eight officers are the governing board of the mini'app'les and all mini'app'les business will be conducted by this board.

Except for the Past President, officers are elected for term of one year. The term runs from May 1 to April 30. The office of Past President will automatically be given to the retiring President. If a President is elected for sequential terms, the incumbent Past President will remain in office.

If Past President resigns or relinquishes office, the President shall appoint a Director at Large to complete Past President term and duties.

If an officer resigns or relinquishes office, the President shall appoint a replacement in a timely manner subject to board approval.

If the President resigns or is unable to perform the duties of the office; the Vice President shall assume those duties

In the absence of the President and Vice President the officers may appoint an acting President.

Board members may be removed from office by a two-

thirds majority vote of the board. A recall election shall be held within 60 days of presentation of an impeach-ment petition bearing the verified signatures of at least five percent of the membership.

The President, Vice President, or Secretary may call a general membership meeting. Membership shall be notified of time, place, and purpose of meeting through the mini'app'les newsletter or a special mailing. Election of Officers.

Nominations will be made by a nominating committee. Further nominations from members will be accepted at a general membership meeting to be held in February. The subsequent list of nominees with such statements as

they may wish to make pursuant to their candidacy shall

appear in the April newsletter.

The election will be by means of a written ballot as pub-lished in the April newsletter. Ballots will be accepted at mini'app'les meetings or by mail. All ballots must be received by April 28th. A simple majority of those voting is necessary for election. Results of this election shall be published in the newsletter not more than 60 days following the election.

Board members must be paid up members of the mini'ap-p'les. If a board member's membership lapses, they have effectively resigned from the board of directors, and the board shall so notify them and make record in the min-

No member or membership may hold more than one board position or vote except as noted in bylaws. LEADERSHIP RESPONSIBILITIES

General Duties. The duties of the elected officers are in

Promote the purpose and membership of mini'app'les.

Administer the bylaws of the mini'app'les. Assure the financial well-being of the mini'app'les. Attend and report at each board meeting.

Carry out decisions of the board in a timely manner. Appoint staff and committees as necessary, subject to board approval.

Communicate to the board the needs of appointed staff and membership in general.

Duties of the President. The President will:

Provide leadership and direction to the general membership and to the board of directors.

Prepare an agenda for each board meeting.

Chair mini'app'les board and general membership meetings at which business is conducted.

Assign duties to board and staff members.

Establish goals to be reached during the term in office. Duties of the Vice President. The Vice President will: Assist the President with the duties of that office and in the absence of the president, assume the duties of that

Organize the program, facilities and equipment for general membership meetings including meetings for nominations or voting by membership.

Coordinate participation in events, such as trade shows and seminars.

Duties of the Treasurer. The Treasurer will:

Maintain the mini'app'les financial records and records of mini'app'les assets.

Prepare a written financial report to include income, disbursements, current account balances and assets, at each board meeting. This report will be included in the min-

Prepare an annual budget.

Be cognizant of and act upon requirements of the IRS and Minnesota State Department of Revenue in a timely and efficient manner.

Administer the collection of all monies due the mini'ap-

Establish and maintain bank accounts in the name of the mini'app'les.

Deposit all monies in the mini'app'les bank account(s) in a timely and efficient manner.

Pay all bills and demands as authorized by the board. Duties of the Secretary The Secretary will:

Record in a permanent form the minutes of all board and general membership meetings at which business is conducted

Record the results of elections.

Archive and maintain all mini'app'les records other than those kept by the Treasurer.

Keep a mini app'les calendar. Assist the President and Vice President in correspondence

Duties of the Past President. The Past President will: Provide continuity in the leadership of the mini'app'les. Assist the President with the duties of that office. Provide historical references for decision making process. Duties of the Publications Director. The Publications

Oversee publication of the newsletter.

Appoint with consent of the board:

Newsletter Editor and assistants

Advertising Coordinator

Director will:

Marketing Director. The Marketing Director will: Oversee the maintenance and processing of membership records and materials

Promote membership

Duties of the Interest Group Director. The Interest Group

Oversee all matters related to the development and maintenance of Special Interest and Community Interest groups

Encourage and assist in the formation of new interest

Act as spokesperson to the board for group representatives

FINANCIAL The mini'app'les will maintain an account(s) at a local

financial institution. Such accounts shall bear interest as

The Signatories on the account(s) shall be: President

Vice President

Treasurer

One signature will be required to disburse funds from the account(s).

The authorization of expenditures will be accomplished by the board approving an annual budget that covers the mini'app'les budget year. The budget year shall run from August 1 to July 31. Those expenditures not budgeted items, or budgeted items which exceed the budgeted amount by more than \$25.00 will require majority approval of the board.

Proper verification of expenditures will be required

before the funds will be disbursed

In the event of dissolution of the corporation, the entire net assets remaining after payment of any or all liabilities and obligations of the corporation shall be disbursed in a manner agreeable to a majority of the board members at a specially convened open board meeting and consistent with IRS and State regulations. Notice of this meeting shall be made known to all mini'app'les members through the newsletter or a special mailing 30 days in advance of the meeting.

A Surety Bond shall be obtained, naming the above signatories as principals. BOARD MEETINGS

The business of the mini'app'les will be conducted at board meetings, except for general membership meetings

or voting by the general membership.
The Board of Directors shall meet at least every other month at a place and time designated by the mini'app'les president.

A quorum shall consist of 4 or more officers and no business shall be transacted if a quorum is not present. Notice of board meetings shall be published 30 days in advance of all regularly scheduled board meetings. In emergency situations, officers may agree to meet at any time, but all business transacted will be subject to reconsideration at the next regularly scheduled board meeting. Minutes of the emergency meetings shall be made publicly available in the next issue of the mini'apples newsletter and/or at the request of any member. The board of directors may designate three or more of its members to constitute an executive committee. To the extent determined by the board, the executive committee has the authority of the board in the management of the business of mini'app'les. The executive committee shall act only in the interval between board meetings and at all times shall be subject to the control and direction of the board. Any activity shall be reported to board at next meeting.

Minutes of the board meetings will be made available no later than 60 days following that meeting. All meeting of the board will be open to the general

membership of the mini'app'les.

All members are encouraged to bring issues to the board. This shall be done by submitting agenda items in writing to the president in advance of the board meeting. Decisions will be made by a simple majority of the board members present, the President voting only in the case of

At least once per year, the board will examine these bylaws for needed changes following the procedure set forth in section H. BYLAWS

Requests for changes in the bylaws will be made in the mini'app'les newsletter at least four months prior to the election of officers.

The board will act on this request and on other items pursuant to changes in the bylaws at a board meeting at least three months prior to the election of officers. Changes to the bylaws suggested by the board will be published in the mini'app'les newsletter.
The ratification will be by means of a written ballot as

published in the mini'app'les newsletter. Ballots will be accepted at mini'app'les meetings or by mail. All ballots must be received by the 28th of the month in which vote is taken. A two-thirds majority of those voting is necessary for ratification of the changes to bylaws.

Changes to these bylaws become effective the first day of month following publication of notice of ratification in the newsletter. Such notice shall appear not more than 60 days after the closing date for receiving ballots. MISCELLANEOUS

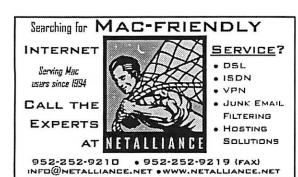
mini'app'les will support the copyright laws. In the event of meeting cancellation, the officers will make every effort to contact the local members through the media or other means as appropriate.
All Books and Records to be audited not less than once

per year by a committee of members, not including officers, appointed by board.

All applicable Federal and Minnesota laws and statues apply and supersede where bylaws do not comply with said laws and statutes.

For additions, deletions, or other changes please contact Board of Directors

This page intentionally left blank due to lack of submitted articles, (Hint ! Hint!)



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Benefits of your mini'app'les membership include:

A one year subscription to our monthly Newsletter

A free account on the mini'app'les BBS (60 minutes/day)

Communicate with other mini'app'les members plus get up to date information on mini'app'les events and meetings. Get assistance from other members.

Eligibility for frequent drawings of free equipment, software, and books.

Just a few of the many items given away free in the past include: Connectix

QuickCam, Quickeys, Books from Peachpit Press, MacSoft Games & Software,

T-shirts and software including Apple OS 10

Periodic special User Group discount offers on equipment and software. In the past, Apple, Hayes, Brøderbund, and APC Power Protection (Business Security Products), among others, have offered mini'app'les members significant discounts.

Plus, you're supporting all of mini'app'les' special interest group (SIG) meetings that you can attend each month.

It's easy to recoup your cost of membership with the above benefits.



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